

SAMPLE DPH O‘AHU COUNTY 2025 CONVENTION PROPOSED RESOLUTION:

Title: Urging The Honolulu City Council to increase zoning capacity¹

Whereas, According to the state Department of Business, Economic Development and Tourism, the state of Hawai‘i needs about 50,000 more units by 2027, of which 17,000 units need to be housing for working class individuals; and

Whereas, Honolulu City and County has the most overcrowded population in the state and needs an increase of over 25 percent, or 90,000 units, to provide enough homes for the projected local population; now, therefore, be it

Resolved, That O‘ahu County Democrats of the Democratic Party of Hawai‘i urge the Honolulu City Council to increase the residential zoning capacity to a level that allows for a sufficient housing stock for the local population; and be it

Ordered, That copies of this resolution be transmitted to the Governor of the State of Hawai‘i, the Lt. Governor of the State of Hawai‘i, Hawai‘i State Legislators for the island of O‘ahu who are members of the Democratic Party, the Mayor of the City and County of Honolulu, and all members of the Honolulu City Council.⁴

Submitted by:⁵

Maker: _____ Second: _____

Grammatically, a resolution is a single sentence with only one period at the end. The clauses should all be separate independent clauses ending in a semicolon and the connecting conjunction (“and”) or appropriate phrase (“be it”), separated from the following clause by a blank line.

A preamble, consisting of “Whereas” clauses, is non-binding and not necessary or required. When used, the preamble clauses should be factual in nature and avoid opinions or unsupported assertions. Only the “*Resolved*,” and “*Ordered*” clause(s) contain the binding and operative substance of the resolution.

Unless stated in the resolution itself, a resolution does not sunset. It is effective indefinitely until rescinded or amended.

¹ The Title briefly describes the intent of the resolution. Do not use all caps for the title or the words, *Whereas*, *Resolved*, or *Ordered*.

² Use the Hawaiian ‘*okina* and *kahakō* in Hawaiian words & names as appropriate (e.g. Hawai‘i, O‘ahu Kaua‘i). The ‘*okina* is not an apostrophe. It should resemble a miniature “6” in superscript. It can be made by the left single quotation mark.

³ The first words after the word “*Resolved*,” should be “That the O‘ahu County Democrats of the Democratic Party of Hawai‘i” - not “by the Oahu County Democratic Party ...” or ‘that some other entity’ not under the control of the convention take a action or a position.

⁴ Instead of “*Resolved*”, transmission directions to staff should use “*Ordered*”. Do not stipulate that the copies be “certified” and, in a non State Convention year, O‘ahu County Resolutions will not be referred to the future State Convention resolutions committee (see O‘ahu County Bylaws Sec 13.4).

⁵ Refer to the county bylaws and/or convention rules for submission requirements; otherwise, the maker and the second need to be county convention delegates.