Aloha O`ahu Democrats,

We are the Co-Chairs of this year's O'ahu County Pre-Convention Resolutions Committee.

This message provides you with basic instructions to properly **submit a Resolution** for consideration and potential adoption by the delegates at the O'ahu County eConvention on May 1, 2021.

The following is an excerpt (concerning Resolutions) from the Standing Rules of the 2021 O`ahu County Democrats eConvention to be held on May 1, 2021:

Rule 5. Submissions ... Resolutions.

- A. The proposers of all ... **resolutions** shall submit proposals in a Microsoft Word compatible format (8.5" by 11"); using Arial 10 font, with one-inch margins on all sides. Each proposal shall be no longer than one page and submitted by e-mail to **resolutions@oahudemocrats.org**
- B. Email Submissions should include the following information in its subject line: "2021 OCD eConvention Resolution"

The body of the email should include the following information:

- Type of document (**Resolution**)
- The title of the document
- Name of moving Delegate
- The software program (For example: Microsoft Word) used for submission.

All submissions of proposed resolutions, ... must be received before 4:30pm on April 2, 2021.

- C. The **Resolutions Committee** will accept and consider **resolutions** that relate specifically and exclusively to O'ahu County issues and the work of the O'ahu County Committee and its committees. **Resolutions**, submitted in the prescribed format by the deadline, will be accepted and evaluated based on the following criteria, in priority order:
 - 1. Submitted by elected officials who are Democrats.
 - 2. Aligned with the OCC's five Legislative Priorities—affordable housing, public education, healthcare, climate change, and economic inequality.
 - 3. Originating from a standing committee of the OCC.
 - 4. Resolutions thanking a person or organization external to the OCC for supporting the work of the OCC.
 - 5. From **any O'ahu County Democrat** provided that the resolution is specific to OCC issues and does not conflict with the platforms or resolutions of the Democratic Party of Hawaii or the Democratic National Committee.

D. All submissions **must be supported by another member as a second** which must be verified by a separate email to the respective committee email within the submission deadline.

Please review <u>oahudemocrats.org</u> homepage in the yellow box, the fifth bullet entitled "2021 Guide to Writing Resolutions" which includes an example.

Please note in the first paragraph the advice to review prior resolutions that are still in effect so that you may amend or rescind any existing resolutions before proposing a new one. Prior Resolutions adopted by O`ahu County and the Democratic Party of Hawai`i are posted on respective websites at <u>www.oahudemocrats.org/resolutions</u> and <u>www.hawaiidemocrats.org</u>.

If you have any questions, please contact the Co-Chairs at <u>Resoutions@oahudemocrats.org</u>.

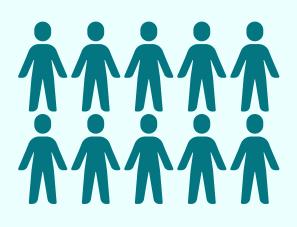
Betty Vega, Co-Chair TJ Jasper, Co-Chair

Submit Proposals to the Resolutions Committee



What are the resolutions of the **O'ahu County Democrats?** Resolutions are expressions of our beliefs and stances outlined by our

adopted platform. In odd-numbered years (like 2021) resolutions are limited to O`ahu-specific issues, the work of the O`ahu County Committee, and its committees.



Who are the Resolution **Committee members?** We are district delegates selected to review and recommend resolutions for adoption at the at the O`ahu County Democrats eConvention.

Review the 2021 Guide to Writing Resolutions" at www.oahudemocrats.org

Review the current resolutions at www.oahudemocrats.org/resolutions

Email resolution proposals to Resolutions@oahudemocrats.org by April 2, 2021 at 4:30 pm

Stream the OCD eConvention on May 1, 2021 by registering at www.oahudemocrats.org



PARTICIPATE



Document format:

CREATING **RESOLUTIONS:**

SUBMITTING **RESOLUTIONS:**

- Maximum 1 page (8.5" x 11")
- Typed in Arial font, size 10
- One-inch margins on all sides
- Must be Microsoft Word compatible
- Draft proposal per the "2021 Guide to Writing Resolutions" at www.oahudemocrats.org
- Resolutions should be specific to O`ahu County and its priorities
- Resolutions will be evaluated on priority criteria in 2021 OCD eConvention Standing **Rules, Rule 5.C**
- Email to Resolutions@oahudemocrats.org
- In subject line, type "2021 OCD eConvention **Resolution**["]
- In the body of the email, include:
 - "Resolution"
 - Name of moving delegate
 - Title of your document
 - Software program used (e.g. Microsoft Word)
- Resolutions must be seconded by another member in a separate email. Include the same information in subject line and body.
- ALL emails due by April 2, 2021 at 4:30pm

FULL INSTRUCTIONS AVAILABLE AT http://bit.ly/2021ocdresolutions

QUESTIONS? Contact Co-chairs Betty Vega or TJ Jasper at <u>Resolutions@oahudemocrats.org</u>