

REPORT OF THE COMMITTEE ON RULES 2017

2017 Convention O'ahu County Democrats
Aloha Stadium – Hospitality Room
April 22, 2017

Aloha O'ahu County Delegates:

It is with pleasure and great pride that we submit the following report of the Convention Rules Committee for the 2017 O'ahu County Democrats' Convention. The Rules Committee met at Farrington High School on April 15, 2017 to review the rules changes proposed by members that were submitted by the submission deadline.

The Committee recommends the adoption of the following changes to the identified sections in the Bylaws:

1. Preamble and Mission Statement: Non-substantive change made to line 2, to add comma after "We".

2. Section 2.5.2 (2), concerning Regional Chairpersons, lines 67 to 69, added the following underlined words, so that this section now reads: "Work with the Districts to strengthen and involve membership in the development of a strong and viable State Democratic Party from the Precincts up to the State Central Committee; for example, may conduct membership drives, voter registration drives, get out the vote events, community outreach via knocking and attend events and neighborhood board meetings."

3. Section 2.5.2 (3), concerning Regional Chairpersons, lines 70-73, added the following underlined words, so that this section now reads: "Help in the development and growth of the Districts and Precincts through effective membership recruitment by utilizing and involving County and State resources; for example, database, addresses, emails, phone numbers, and liaison with elected officials."

4. Section 4.2 concerning District Chairperson, last sentence, beginning at line 216, added lines 219 to 222, so that this sentence now reads: "If the District Chairperson fails to organize the precinct within fifteen (15) days of the declaration, the Chairperson of the County Committee shall accept the responsibility to organize the precinct as defined in the Constitution and Bylaws of the Democratic Party of Hawaii, for example, may conduct membership drives, voter registration drives, get out the vote events, community outreach via door knocking, attending events and neighborhood board meetings, and support membership assessment for their District."

5. Section 5.1, concerning Eligibility & Election, lines 242-243, deleted the words, "With the requirement that" and at lines 245 to 246, added the words, "and the member seeking election is not (or does not become) a paid lobbyist", so that these lines now read: "Any member seeking the office of County Chairperson shall have been a member of the Party for at least one (1) year prior to the County Committee Officers

election and the member seeking election is not currently (or does not become while in office) a paid, registered lobbyist.”

6. Section 5.1, line 259, added the word “O’ahu”, so that the sentence at lines 258-260 now reads, “The nomination papers shall be signed by not less than ten (10) members of the Democratic Party of Hawai’i residing in the O’ahu County or Region being represented.”

7. Section 5.2, concerning Elections, line 264, deleted the word “secret” and added the word “signed” in its place, so that the sentence at lines 263 to 265 now reads, “Election(s) shall be by signed ballot unless there is only one nominee for a particular position in which case election shall be by acclamation.”

8. Section 11, concerning the County Convention, added “H. No official delegate shall be prevented from fully participating in the County Convention due to an inability to pay part or all of the established registration fee.”

9. Section 11, concerning the County Convention, amended lines 469 to 470 to delete the words, “without additional approval” and to replace with the words “with the concurrence of the O’ahu County Committee.” The sentence at lines 467 to 470 now reads, “(11.7). The Co-Chairs of the Convention Committees of Rules, Affirmative Action, Platform, Credentials and Resolutions shall be appointed by the County Chairperson from among the Convention delegates with the concurrence of the O’ahu County Committee.”

10. Section 11, concerning the County Convention, section 11.8, amended lines 475 to 477 to add the words, “according to a process approved by the O’ahu County Committee, and deleted the words, “with recommendations of County Convention Committee Co-Chairs without additional approval.” The sentence at lines 475 to 477 now reads, “The members shall be appointed by the County Chairperson, according to a process approved by the O’ahu County Committee.”

The details of these changes are shown via track changes in ramseyer format, in the attached copy of the current Bylaws. In addition, the Rules Committee authorizes the O’ahu County Democrat’s Secretary to correct any typographical errors in the Bylaws, or any provisions found to be inconsistent with the changes adopted by the Convention.

Two other proposed amendments were discussed, but not recommended. These concerned requiring the Legislative Committee to generate a report card of the legislative activities of the City & County Councilmembers as well as State Legislators; and a proposal to remove Region Chairs from the official structure of the O’ahu County Committee. Two other proposals were withdrawn by the makers.

The meeting was adjourned by co-chairs Campagna and Khan. The co-chairs expressed appreciation to our scribe, Natalia Hussey-Burdick and to all of the committee members for their attendance and thoughtful, informed decisions.

Respectfully submitted on behalf of all the Committee Members,

Carl Campagna
Committee Co-Chair

Leimomi Khan
Committee Co-Chair

Attachment: OCC Amended Bylaws

COMMITTEE MEMBERS (36 Signed In)

Hanul Abraham, Carl Campagna, Will Caron, Dan Curran, Bart Dame, Kendrick Farm, David Farrell, Erynn Fernandez, Bert Fishman, Matt Flach, Joe Francher, Josh Frost, Michael Golojuch, Jr, Randy Gonce, Ginet Hayes, Teri Heede, Natalia Hussey-Burdick, Nathan Hutchinson, Kim Coco Iwamoto, Juanita Kawamoto, Leimomi Khan, Larry Meacham, Keone Nakoa, Lei Learmont, Dan Neyer, Richard Oshiro, Judy Ott, Richard Poirier, Martha Randolph, Cynthia Rezentes, Carlos Santana, Sean Smith, Ben Shafer, Glenda Tucker, Ross Villiger, Flora Wang

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1 **Preamble and Mission Statement.**

2 We, the members of the Democratic Party of Hawai'i in O'ahu County, united in
3 common purpose, dedicate ourselves to the core principles of the Democratic Party of
4 Hawai'i as laid out in the platforms of the O'ahu County Democrats and the Democratic
5 Party of Hawai'i.

6
7 As the people's Party, it is our mission to create opportunities for free and open political
8 dialogue in regional and district communities to promote civic engagement, political
9 action, and community solidarity.

10
11 As a servant of the dreams and aspirations of Hawaii's people, we acknowledge that if
12 we wish to lead, we must listen and be open to being transformed by what we hear. As
13 we ask for the people's trust, we must in turn trust the wisdom of the people.

14
15 To do this effectively, we understand that we need to activate, mobilize and empower
16 Party members, and revitalize our County organization for the challenges of the 21st
17 century. Through a re-energized County organization, we will endeavor to bring together
18 members of the Party, elected officials, interested citizens, and community leaders to
19 build a cosmopolitan society that will manifest the Aloha Spirit at its core and in every
20 facet of community life.

21 22 **Section 1. Organization of O'ahu County Committee.**

23 There shall be an O'ahu County Committee ("OCC") in the City and County of Honolulu,
24 State of Hawai'i, which shall consist of an Executive Committee and the District
25 Chairpersons.

26 27 **Section 2. Executive Committee.**

28 (2.1) Composition: The members of the Executive Committee shall be a Chairperson, a
29 Vice Chairperson, Regional Chairpersons, a Secretary, an Assistant Secretary, a
30 Treasurer, an Assistant Treasurer, and the O'ahu County State Central Committee
31 Representatives.

32
33 (2.2) Duties. The duties of the Executive Committee shall be those usually pertaining to
34 the office concerned, any duties specifically imposed by these bylaws, and attendance
35 at executive committee and general membership meetings. Three unexcused absences
36 per term of office of any member of the Executive Committee shall be deemed a
37 resignation.

38
39 (2.3) Chairperson. The Chairperson of the OCC shall have the power to appoint a
40 parliamentarian and the chairperson and members of all standing and special
41 committees unless otherwise specified, with the advice and consent of the OCC. The
42 Chairperson shall be responsible for calling all regular and special meetings of the
43 OCC, excusing OCC members from meetings, and the giving of proper notice and
44 arranging for meeting places for both regular and special meetings. The Chairperson
45 shall also be responsible for attending meetings of the State Central Committee, or of its
46 select committees, and reporting the proceedings of such meetings to the next regular

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47 meeting of the OCC.

48

49 (2.4) Vice Chairperson. The Vice Chairperson shall assist the Chairperson and carry out
50 the duties and responsibilities of the Chairperson in his or her absence or incapacity
51 and/or by delegation. The Vice Chairperson shall also serve as co-chair of the annual
52 O'ahu County Convention.

53

54 (2.5) Regional Chairpersons.

55

56 (2.5.1) There shall be not less than eight (8) no more than thirteen (13) Regional
57 Chairpersons, who shall be responsible for the development, coordination, and
58 organization of the activities of the Districts and Precincts within their region. The
59 County Committee shall determine the boundaries of the regions to which each
60 Regional Chairperson shall be assigned.

61

62 (2.5.2) The Regional Chairperson shall:

63 (1) Regularly visit each District Council during the year to assist, encourage and
64 communicate District, Regional, County, and State major activities and events;

65 (2) Work with the Districts to strengthen and involve membership in the development
66 of a strong and viable State Democratic Party from the Precincts up to the State
67 Central Committee; for example, may conduct membership drives, voter
68 registration drives, get out the vote events, community outreach via door
69 knocking, and attend events and neighborhood board meetings.

70 (3) Help in the development and growth of the Districts and Precincts through
71 effective membership recruitment by utilizing and involving County and State
72 resources; for example, database, addresses, emails, phone numbers, liaison
73 with elected officials

74 (4) Be responsible for maintaining communication between the County Committee
75 and District Councils through correspondence, informational memoranda,
76 newsletter and attendance at District Council meetings; and

77 (5) Have the duty to represent their regions by attending or being represented at
78 OCC meetings. If a Regional Chairperson does not fulfill this duty, unexcused, for
79 three (3) OCC meetings per term of office, the Regional Chairperson shall
80 automatically give up their position as Regional Chair. Any Regional Chairperson
81 may request a hearing, in writing, to challenge the automatic removal from their
82 position within fifteen (15) calendar days of the notice of removal. The County
83 Chairperson shall appoint a special committee, within ten (10) calendar days
84 after receiving the request, to conduct a hearing of the circumstances of the
85 removal and submit its recommendation to the County Committee not later than
86 thirty (30) calendar days after being appointed. A copy of the special committee's
87 recommendation shall be given to the Regional Chairperson who requested the
88 hearing. The County Chairperson shall place the matter of consideration of the
89 special committee's recommendation on the County Committee's next meeting
90 agenda.

91

92 (2.6) Secretary. The Secretary shall keep accurate minutes of all meetings of the OCC,

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93 its Executive Committee, and O'ahu County Convention. These minutes shall be
94 properly typewritten or printed and entered along with all written reports of standing and
95 special committees, in a book maintained for that purpose. The minutes shall be
96 available for inspection by interested Democrats at all reasonable times and shall be
97 turned over intact to the succeeding Secretary.
98

99 (2.7) Assistant Secretary. The Assistant Secretary shall assist the Secretary in carrying
100 out the various duties assigned to the Secretary and shall perform the duties of the
101 Secretary in the absence of the Secretary, as well as be the main point of contact
102 between the Precinct Presidents and First-Vice Presidents in coordination with the
103 District Chairperson to ensure that OCC members' contact information is updated on a
104 regular basis.
105

106 (2.8) Treasurer. The Treasurer shall be responsible for all the fund raising activities
107 within O'ahu County, shall have custody of the OCC treasury, which shall be deposited
108 at a commercial bank in the name of the OCC, and shall submit a report in writing at
109 each regular meeting of the OCC. The Treasurer shall be responsible for seeing that all
110 money is collected by duly authorized and identified persons, that receipts are given to
111 all contributors and that a strict accounting is kept of all funds so collected. The
112 Treasurer shall be bonded in a reasonable amount determined by the OCC and the
113 premium shall be paid from OCC funds. The Treasurer shall submit a biennial financial
114 report of the OCC and Districts within O'ahu County to the State Central Committee not
115 later than one week prior to the O'ahu County Convention in every even numbered
116 year.
117

118 (2.9) Assistant Treasurer. The Assistant Treasurer shall assist the Treasurer in carrying
119 out the various duties assigned to the Treasurer and shall perform the duties of the
120 Treasurer in the absence of the Treasurer.
121

122 (2.10) O'ahu County State Central Committee Representatives. The O'ahu County
123 State Central Committee Representatives, one male and one female to be elected by
124 the O'ahu County Convention in even-numbered years, shall have the responsibility to
125 ensure that the OCC makes the necessary organizational arrangements to support and
126 implement adopted rules, procedures and practices of the State Convention and the
127 State Central Committee. The O'ahu County State Central Committee Representatives
128 shall be voting members of the Executive Committee and the OCC.
129

130 (2.11) Election of Executive Committee. With the exception of Regional Chairpersons,
131 each member of the Executive Committee shall be elected by a majority of the votes
132 cast at the O'ahu County Convention in odd-numbered years. The Regional
133 Chairpersons shall be elected at the same convention by a majority of votes cast in their
134 respective regions.
135

136 (2.12) Term of Office. Immediately following the adjournment of the O'ahu County
137 Convention in odd-numbered years, the OCC Executive Committee shall organize and
138 take office immediately and shall hold office until the adjournment of the next O'ahu

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139 County Convention held in an odd-numbered year.

140

141 (2.13) Vacancies

142 (2.13.1) In the event of a vacancy in the office of County Chairperson, the Vice Chair
143 becomes the acting chair and a new Chair shall be elected by the general membership
144 of the O'ahu County Committee within 30 days after the commencement of the vacancy.
145 The vacancy shall be deemed to have commenced on the date that the Vice Chair
146 receives written notice of resignation by the Chair, or upon the death of the Chair, or
147 upon a determination by the Executive Committee that the Chair is incapacitated. At the
148 election to fill the vacancy, the Vice Chair may choose to be a candidate for Chair. If the
149 Vice Chair is not elected Chair, the Vice Chair resumes service as Vice Chair. If the
150 Vice Chair is elected Chair, then the general membership shall immediately thereafter
151 elect a new Vice Chair at the same meeting.

152

153 The OCC Secretary shall notify all members of the OCC within ten (10) calendar days of
154 notification of the occurrence of the vacancy. Any member of the OCC who wishes to
155 nominate a person to fill the vacancy may select a nominee from any member of the
156 Democratic Party who fulfills the eligibility requirements in Section 5, and may nominate
157 such person to fill the vacancy by forwarding a statement to that effect, signed by the
158 nominee to the Secretary within the deadline established by the Secretary in the notice
159 of vacancy or within ten (10) calendar days after notification, whichever is greater.

160

161 The Secretary shall then prepare a notice of election meeting, designating the time,
162 place and purpose of the meeting, which shall include the names of all nominees for the
163 office of County Vice Chairperson and/or Chairperson. Such notice shall be mailed or
164 emailed ten (10) calendar days prior to the meeting to all members of the OCC.

165

166 All members present at the election meeting may vote from among the nominees, and
167 the nominee receiving the highest number of votes shall immediately assume office.
168 Proxy voting shall be prohibited, and voting by secret ballot may only be waived by a
169 majority vote.

170

171 Only members of the OCC shall be eligible to vote to fill the vacancy in the office of the
172 County Vice Chairperson or Chairperson. Should the newly elected County Vice
173 Chairperson or Chairperson be an existing OCC officer, he/she shall vacate such office
174 held and a replacement shall be selected by the OCC.

175

176 (2.13.2) Other Members of the Executive Committee. Any other vacancies on the
177 Executive Committee shall be filled by appointment by the County Chairperson on an
178 interim basis until confirmed by the County Committee at it's next meeting.

179

180 (2.13.3) If a Regional Chairperson, District Chairperson, District Council Officer,
181 Precinct President or any other Precinct Officer is elected or appointed to any officer
182 position on the OCC Executive Committee that person shall automatically vacate the
183 lesser office.

184

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185 (2.14) The O'ahu County Committee shall adopt and endeavor to adhere to a biennial
186 budget. The biennium shall be defined by the OCC. Not later than six months before the
187 commencement of a budget biennium, the Finance Committee shall draft a budget and
188 submit it to the chair for consideration by the O'ahu County Committee not less than
189 sixty (60) days before the commencement of the budget biennium. The budget may be
190 amended by a majority vote of the O'ahu County Committee. The County Chair shall
191 ensure that the Finance Committee is appointed not later than thirty (30) days after the
192 end of the County Convention in odd numbered years, and the draft budget shall be
193 submitted to the O'ahu County Committee no later than sixty (60) days after the
194 appointment of the Finance Committee.

195

196 **Section 3. Deputy Chairpersons.**

197 To assist the County Chairperson with their duties, the County Chairperson may appoint
198 not more than eight (8) Deputy Chairpersons with the advice and consent of the
199 Executive Committee. The Deputy Chairpersons shall be non-voting members of the
200 OCC. The responsibility of the Deputy Chairpersons shall be to assist the County
201 Chairperson in the administration of the County Chairperson's responsibilities in
202 conducting the affairs of the County Committee. The Deputy Chairpersons shall be
203 accountable to the County Chairperson for tasks, assignments and responsibilities in
204 conducting the affairs of the County Committee.

205

206 **Section 4. District Council.**

207 (4.1) The District Council in each representative district shall consist of all the precinct
208 presidents, first vice-presidents, and District Councilpersons of each precinct, and the
209 duly elected chairperson.

210

211 (4.2) The District Chairperson, on behalf of the District Council, shall be responsible to
212 call a precinct organizational meeting of all precinct members of record. Members shall
213 be notified pursuant to Article II, Section 4 of the Bylaws of the Democratic Party of
214 Hawai'i. The District Chairperson shall be responsible to initiate the organization of
215 Precinct Clubs when the Executive Committee of the District Council declares a
216 Precinct Club inactive. If the District Chairperson fails to organize the precinct within
217 fifteen (15) days of the declaration, the Chairperson of the County Committee shall
218 accept the responsibility to organize the precinct as defined in the Constitution and
219 Bylaws of the Democratic Party of Hawai'i. **(For example, may conduct membership
220 drives, voter registration drives, get out the vote events, community outreach via door
221 knocking, attending events and neighborhood board meetings, and support membership
222 assessment for their District.**

223

224 (4.3) District Chairpersons shall have the duty to represent their districts by attending or
225 being represented at OCC meetings. If a District Chairperson does not fulfill this duty,
226 unexcused, for three (3) OCC meetings per term of office, the District Chairperson shall
227 automatically give up their position as District Chairperson.

228

229 Any District Chairperson may request a hearing, in writing, to challenge the automatic
230 removal from their position within fifteen (15) calendar days of the notice of removal.

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231 The County Chairperson shall appoint a special committee, within ten (10) calendar
232 days after receiving the request, to conduct a hearing of the circumstances of the
233 removal and submit its recommendation to the County Committee not later than thirty
234 (30) calendar days after being appointed. A copy of the special committee's
235 recommendation shall be given to the District Chairperson who requested the hearing.
236 The County Chairperson shall place the matter of consideration of the special
237 committee's recommendation on the County Committee's next meeting agenda.
238

239 **Section 5. Eligibility & Election.**

240 (5.1) Eligibility. Any member of the Party residing in the County may be elected an
241 officer of the County Committee including County Chairperson; ~~. wWith the requirement~~
242 ~~that~~ Any member seeking the office of County Chairperson shall have been a member
243 of the Party for at least one (1) year prior to the County Committee Officers election,
244 and the member seeking election is not currently (or does not become while in office) a
245 paid, registered lobbyist. Elected officials, individuals appointed to fill an elected office,
246 or candidates for elected office are not eligible to become County Chairperson. If a
247 member has resigned from the Party in the two years prior to re-enrollment, the re-
248 enrolled member must be a member in good standing for at least one year prior to the
249 County Committee Officers election prior to being elected an officer of the County
250 Committee.
251

252 If a District Chairperson, Precinct President, Precinct First Vice-President or a Precinct
253 District Councilperson is elected as a County officer, that person shall automatically
254 vacate the lesser office. Any person who wishes to be a candidate for Chairperson,
255 Vice-Chairperson, Secretary, Assistant Secretary, Treasurer, Assistant Treasurer or
256 Regional Chairperson shall file nomination papers at least ten (10) days prior to the
257 County Convention. The nomination papers shall be signed by not less than ten (10)
258 members of the Democratic Party of Hawai'i residing in the Oahu County or Region
259 being represented.
260

261
262 (5.2) Elections. Election(s) shall be decided by a majority of votes cast. Election(s) shall
263 be by ~~secret~~ signed ballot unless there is only one nominee for a particular position in
264 which case election shall be by acclamation. In contested races, candidates may speak
265 for two minutes each prior to the vote. Election(s) shall be conducted using a single, first
266 ballot; provided, however, that each region shall have separate ballots to elect Regional
267 Chairs where more than one candidate is running for the same position. If no candidate
268 receives a majority on the first ballot, then a second ballot between the top two vote
269 getters shall be conducted. Subsequent ties shall be decided by the flip of a coin.
270

271 272 **Section 6. Quorum.**

274 The quorum at any meeting shall be 33% of the sitting members of the respective body.
275 This rule does not apply to Precinct Clubs and District Councils. Participation via
276 electronic means, such as teleconference or video conference, shall constitute

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277 participation for the purposes of voting and establishing a quorum so long as and for as
278 long as all persons participating are able to hear each other at the same time. Each
279 matter shall be decided by the majority vote of those participating.
280

281 **Section 7. Proxies.**

282 (7.1) A District Chairperson may give their proxy to another officer of their District
283 Council in accordance with Article III - "District Council" of the Bylaws of the Democratic
284 Party of Hawai'i. All proxies must be in writing and shall be filed with the Secretary of
285 the OCC and the OCC Chairperson. In the absence of the District Chairperson, the
286 First Vice Chairperson shall have the right to vote and represent the District without
287 further designation or proxy. The District Chairperson shall still be considered absent
288 even though a proxy has been given unless excused by the OCC Chairperson.
289

290 (7.2) A Regional Chairperson may give their proxy to a District Council officer in their
291 region. All proxies must be in writing and shall be filed with the Secretary of the OCC
292 and the OCC Chairperson. The Regional Chairperson shall still be considered absent
293 even though a proxy has been given unless excused by the OCC Chairperson. An
294 unexcused absence can be appealed to the OCC Executive Committee, but only at the
295 next OCC Executive Committee meeting.
296

297 **Section 8. Meetings, Notices, Attendance at Meetings.**

298 (8.1) Immediately after the adjournment of the O'ahu County Convention, the new
299 O'ahu County Committee shall meet.
300

301 (8.2) Regular Meetings. Notice of meetings shall be given in person, by fax, electronic
302 mail, by telephone or by mailing such notice to the last known address of each member
303 not less than five (5) calendar days prior to the meeting.
304

305 (8.2) Special Meetings. Special meetings of the OCC may be held at any time by call of
306 the County Chairperson or upon written request submitted to the Secretary or
307 Chairperson by not less than thirty-three and 1/3 percent (33 1/3%) of the total seated
308 membership. Notice of special meetings shall be given in person, by fax, electronic mail,
309 or by telephone or by mailing such notice to the last known address of each member not
310 less than five (5) calendar days prior to the meeting.
311

312 (8.3) Executive Session Meetings. Normally all OCC meetings are open to all
313 Democratic Party members. Under exceptional circumstances, the OCC may decide to
314 go into executive session to deal with a confidential matter. The decision to go into
315 executive session shall require a two-thirds (2/3) vote of OCC members in attendance.
316

317 (8.4) Members who are entitled may participate in OCC meetings or committee
318 meetings by means of teleconference, videoconference, or by any means of a
319 communication technology by which all persons participating in the meeting can speak
320 to and hear each other at the same time. Participation by such means shall constitute
321 attendance at the meeting so long as and for as long as such simultaneous
322 communication is active and enabled.

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Section 9. Standing and Special Committees.

(9.1) There shall be standing committees on rules, finance, legislation, membership, elections and convention planning. At least one of the co-chairs of each committee shall be a member of the OCC and shall be appointed by the Chair with advise and consent of the OCC. Membership of the committees is open to any member of the O'ahu County Democrats.

(9.2) Rules Committee. A member of the Executive Committee shall act as chairperson of the Rules Committee which shall be responsible for reviewing and proposing updates to OCC Rules, the convention standing rules, and these Bylaws.

(9.3) Finance Committee. The OCC Treasurer shall act as chairperson of the Finance Committee, which shall be responsible for the raising of and accounting for funds within O'ahu County as well as prepare the biennial budget.

(9.4) Legislation Committee. The Legislation Committee shall be charged with compiling information and promoting action on legislative projects in keeping with the O'ahu County Democratic Party Platform, drafting or having drafted appropriate measures and cooperating with the proper officials and members of the Federal, State, and County legislative bodies, and other agencies and organizations, in having such legislation introduced and passed. One of the co-chairs of the Legislation Committee shall report to the OCC at its regular meetings on the activities of the Legislation Committee, and on the cooperation received from various officials and board members.

(9.5) Membership Committee. The Membership Committee shall be responsible for coordinating recruitment of new members and/or membership drives, develop and maintain of onboarding procedures for new members, encourage the registration of voters, as well as coordinating membership enhancements.

(9.6) Convention Planning Committee. The Convention Planning Committee shall be responsible for planning and organizing annual and special county conventions. The site selection recommendations and budget shall be presented to and be subject to the approval of the County Executive Committee.

(9.7) Elections Committee. The Elections Committee shall be responsible for planning and organizing regular and special elections of county officers at county conventions and/or between conventions as needed and as provided by these bylaws. No member of this committee may be candidate for county committee office.

(9.810) Special Committees. The County Chairperson may create special committees as may be necessary to accomplish tasks consistent with the mission of the O'ahu County organization and not otherwise within the charge of existing standing committees.

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369 **Section 10. Duties and Responsibilities of the O'ahu County Committee (OCC).**

370 (10.1) It shall be the duty of the OCC to establish and maintain an active and effective
371 Democratic Party organization within the City and County of Honolulu, to inform
372 Democrats within the County of Democratic Party policy and activities and to insure as
373 large a vote as possible for Democratic Party candidates in the election.
374

375 (10.2) To attain these goals, the OCC shall take such steps as necessary to encourage
376 officials of the County, elected and appointed in the name of the Democratic Party to
377 observe the platforms and principles of the O'ahu County Democrats and the
378 Democratic Party of Hawai'i.
379

380 (10.3) It shall be the duty of the OCC to cooperate in the carrying out of the policies and
381 programs of the State Central Committee.
382

383

384 **Section 11. County Convention: Time and Notices.**

385 (11.1) The annual convention of the O'ahu County Democrats shall be held at least
386 three (3) weeks prior to the State Convention in even-numbered years, and the time of
387 the meeting shall be fixed by the OCC. Special conventions may be called in
388 accordance with the O'ahu County bylaws, rules and convention rules. The officers of
389 the OCC shall be elected in odd-numbered years. O'ahu County State Central
390 Committee Representatives are elected in even-numbered years in accordance with the
391 Constitution of the Democratic Party of Hawai'i.
392

393 (11.2) All delegates and alternate delegates to the County Convention shall be notified
394 by mail or email of the time and place thereof at least sixty (60) calendar days prior to
395 the date of the County Convention.
396

397 (11.3) The convention committees shall meet at least seven (7) days prior to the County
398 Convention. These committees shall accept submissions at the convention committee
399 meetings with a 2/3 vote of the convention committee members present.
400

401 (11.4) The delegate body of the Convention shall be comprised as follows.

402 A. Each District shall have twenty-four (24) delegates.

403 1. The President, First Vice President, and District Council Person of each
404 precinct shall be delegates to the O'ahu County Convention.

405 2. Delegates shall be elected at the time of the Precinct Elections as
406 prescribed by the Constitution and Bylaws of the Democratic Party of
407 Hawai'i.

408 3. If fewer than twenty-four delegates are elected because the State House
409 District has fewer than eight (8) precincts, a number of At Large delegates
410 to the O'ahu County Convention shall be allotted equal to the number of
411 precincts in the district, multiplied by three (3), and then subtracted from
412 twenty four (24).

413 4. Elections of At-Large delegates shall be held at the same time, and At-
414 Large delegates shall be elected by all district members present. If a district

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415 meets in more than one (1) location, At-Large delegates for the district shall
416 be allocated to each location at a percentage equal to the percentage of
417 district precincts at each location.

418 B. Each District shall make every effort to elect delegates composed of equal
419 numbers of men and women.

420 C. In addition to elected delegates, the District Chairperson of each district and
421 members of the Executive Committee of the O'ahu County Committee shall be
422 delegates to the O'ahu County Convention.

423 D. Other Precinct officers shall not be precluded from running as a delegate.

424 E. If, following the Precinct Elections, there remain vacant At-Large delegate
425 positions, the District Council shall be empowered to fill the remaining positions,
426 up until ten (10) days prior to the convention, after that the District Chairperson
427 shall be empowered, provided that;

428 i. Best attempts are made to ensure gender equity is maintained; and

429 ii. District Council meetings to fill vacancies shall be conducted by phone or
430 email;

431 iii. Appointments shall be in writing.

432 F. If an elected delegate cannot attend, they may appoint their own alternate
433 provided that they notify the District Chairperson in writing at least ten (10) days
434 prior to the convening of the convention and;

435 i. The appointed alternate reside in the district; and

436 ii. A best effort is made to ensure the selected alternate is of the same gender
437 as the elected delegate; and

438 iii. An alternate shall act for no more than one (1) delegate at a time; and

439 iv. If the elected delegate does not appoint an alternate ten (10) days prior to
440 the convening of the Convention, the District Chairperson shall be
441 empowered to appoint the alternate, provided that a best effort is made to
442 appoint an alternate of the same gender as the elected delegate.

444 G. Each delegate to the O'ahu County Convention is entitled to one (1) vote.

445 H. No official delegate shall be prevented from fully participating in the County
446 Convention due to an inability to pay part or all of the established registration fee.

447

448 (11.5) Elected federal, state and County officials, or officials who may have been
449 appointed to fill a vacant position of an elected official, who currently serve in office and
450 are not precinct presidents, precinct first vice presidents, or precinct district
451 councilpersons, shall have all the rights and privileges of a delegate subject to the
452 following requirements:

453 1. Be a member of the Democratic Party in good standing; and

454 2. Have attained their present office in a partisan election as a Democrat or have
455 been appointed to fill a vacant position of an elected official, or have attained
456 their present office in a non-partisan State or County election, provided they are
457 Democratic Party members in good standing and residents of O'ahu.

458

459 (11.6) Former Democratic Governors, Lt. Governors, O'ahu Mayors, State Party Chairs,
460 and O'ahu County Committee Chairs, and the current state party chair who are not

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461 precinct presidents, precinct first vice presidents, or precinct district councilpersons,
462 shall have all the rights and privileges of delegates so long as they are members of the
463 Democratic Party of Hawai'i in good standing, residents of O'ahu and ran for their
464 elected office as a member of the Democratic Party of Hawai'i.

465
466 (11.7) The Co-Chairs of the Convention Committees of Rules, Affirmative Action,
467 Platform, Credentials and Resolutions shall be appointed by the County Chairperson
468 from among the Convention delegates ~~without additional approval with the concurrence~~
469 ~~of the Oahu County Committee.~~

470
471 (11.8) Voting members of the Convention Committees of Rules, Affirmative Action,
472 Platform, Credentials and Resolution shall be delegates to the O'ahu County
473 Convention. If at all possible the voting members shall be evenly divided between the
474 regions. The members shall be appointed by the County Chairperson, according to a
475 process approved by the Oahu County Committee, with recommendations of County-
476 ~~Convention Committee Co-Chairs without additional approval.~~ Each committee shall not
477 exceed 5% of the total eligible county convention delegates.

478
479 (11.9) All members of the O'ahu County Democrats are invited to attend and voice their
480 opinions in the Convention Committee meetings that take place prior to the annual
481 County Convention.

482 483 **Section 12. County Convention Rules.**

484 (12.1) The O'ahu County Committee may adopt rules for the proper conduct of O'ahu
485 County Convention business not inconsistent or in conflict with the Constitution and
486 Bylaws of the Democratic Party of Hawai'i and, except for rules regarding submission
487 format and deadlines, are subject to amendment by Convention delegates.

488
489 (12.2) The platform and resolutions adopted by delegates at conventions of the O'ahu
490 County Democrats shall remain in force and effect until rescinded or amended by a two-
491 thirds roll call vote of the full membership of the O'ahu County Committee or by a
492 majority of votes cast by delegates at an annual or special convention, or until they
493 come into conflict with the platform or resolutions of the Democratic Party of Hawai'i.

494
495 (12.3) Resolutions adopted at a county convention in a non State Convention year will
496 not be referred by O'ahu County to a future State Convention.

497
498 (12.4) Resolutions adopted may be edited & reformatted by the secretary as needed to
499 correct spelling and grammar and to conform with the convention submission rules, the
500 posted and published resolutions of the county, and the format described in *Robert's*
501 *Rules of Order Newly Revised*.

502 503 **Section 14. Adoption and Amendment of O'ahu County Bylaws.**

504 (14.1) Proposals to amend or revise these bylaws may be adopted by a two-thirds vote
505 at any annual or special O'ahu County Convention. The OCC shall submit the proposed
506 bylaws or bylaw changes to the State Central Committee within ninety (90) calendar

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507 days of adoption. Upon the determination by the State Central Committee that the
508 proposed bylaws or bylaw changes are not inconsistent or in conflict with the
509 Constitution and Bylaws of the Democratic Party of Hawai'i, the bylaws of the O'ahu
510 County Democrats and bylaw changes shall become effective.

511
512 (14.2) In the event the State Central Committee fails to ratify the proposed bylaws or
513 bylaw changes, the OCC may at the next State Convention appeal for ratification of the
514 same by the Convention.

515
516 (14.3) In the event the OCC fails to submit the proposed bylaws or bylaw changes for
517 ratification, or if the same are not ratified in accordance with this section, then the duly
518 ratified Bylaws of the O'ahu County Democratic Party of Hawai'i shall remain applicable
519 to the O'ahu County Democrats and the O'ahu County Committee.

520

521 **15. Parliamentary Procedure Guidance.**

522 The rules of parliamentary procedure as set forth in the current edition of *Robert's Rules*
523 *of Order Newly Revised*, shall guide the O'ahu County Committee and govern all
524 proceedings not provided for in these bylaws, so long as the rules of parliamentary
525 procedure are reasonably applicable and not inconsistent or in conflict with the
526 Constitution and Bylaws of the Democratic Party of Hawai'i.