

## SAMPLE DPH COUNTY 2016 CONVENTION RESOLUTION:

**Title:** Urging That Unemployment Insurance include Health Care <sup>1</sup>

Whereas, The expense to unemployed workers of maintaining medical insurance is commonly beyond their means; and

Whereas, Many unemployed workers in Hawai'i,<sup>2</sup> who must survive on unemployment insurance benefits alone, cannot afford the premium to continue medical insurance; and

Whereas, Hawai'i's workers and their dependents require health care during periods when they are unemployed; now, therefore, be it

*Resolved*, That \_\_\_\_\_ County Democrats of the Democratic Party of Hawai'i urge expansion of unemployment insurance benefits to include payment of Health Care premiums; and be it

*Ordered*, That copies of this resolution be transmitted to the Democratic members of the Hawai'i State Legislature, the members of the Hawai'i Congressional delegation, and the 2016 convention resolutions committee of the Democratic Party of Hawai'i..<sup>4</sup>

Submitted by: <sup>5</sup>

Maker: \_\_\_\_\_ Second: \_\_\_\_\_

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Grammatically, a resolution is a single sentence with only one period at the end. The clauses should all be separate independent clauses ending in a semicolon and the connecting conjunction ("and") or appropriate phrase ("be it"), separated from the following clause by a blank line.

A preamble, consisting of "Whereas" clauses, is non-binding and not necessary or required. When used, the preamble clauses should avoid controversial statements or unsupported assertions that may draw attention and perhaps support from the resolving clause(s). Only the "*Resolved*," and "*Ordered*" clause(s) contain the binding and operative substance of the resolution.

Unless stated in the resolution itself, a resolution does not sunset. It is effective indefinitely until rescinded or amended.

<sup>1</sup> The Title briefly describes the intent of the resolution. Do not use all caps for the title or the words, *Whereas*, *Resolved*, or *Ordered*.

<sup>2</sup> Use the Hawaiian *ʻokina* and *kahakō* in Hawaiian words & names as appropriate (e.g. Hawai'i, O'ahu Kaua'i). The *ʻokina* is not an apostrophe. It should resemble a miniature "6" in superscript. It can be made by the left single quotation mark.

<sup>3</sup> The first words after the word "*Resolved*," should be "That the \_\_\_\_\_ County Democrats of the Democratic Party of Hawai'i" - not "by the \_\_\_\_\_ County Democratic Party ..." or "that some other entity" not under the control of the convention take a action or a position.

<sup>4</sup> Instead of "*Resolved*", transmission directions to staff should use "*Ordered*". Do not stipulate that the copies be "certified."

<sup>5</sup> Refer to the county bylaws and/or convention rules for submission requirements; otherwise, the maker and the second need to be county convention delegates.